

Montrose County Historic Landmark Advisory Board
 Meeting Minutes
 Montrose City Hall, Centennial Meeting Room, Montrose, CO
 2 PM to 4 PM
 10-16-2015

Meeting Date	10-16-2015
	Meeting called to order: by Zilla May at 2:05 pm
In Attendance:	Board Members Present: Zilla May Brown, Sharon Johannsen, Jane Thompson, and Matthew Landt Board Members Absent: Steve Baker, Virgil Turner, and Jim Knight Guests: none

Agenda

	Welcome and Introductions: Matt stood in as temporary secretary in Virgil's absence.
Approval of Minutes:	Consider approval of the minutes of the Board Meeting held on August 7, 2015. Matt reviewed the previous meetings. Sharon moved to approve the minutes as written, Jane seconded. Discussion was held regarding task expectations and the minutes were approved unanimously.
Old Business:	Public Relations Efforts <ul style="list-style-type: none"> ● Scavenger Hunt Project: Sharon made a motion to table discussion of this until a future meeting because of the importance of New Business. Jane seconded the motion. Discussion was briefly held about the limited progress to date and the motion was approved unanimously. ● Press Release: Matt moved to have the group edit Virgil's draft press release via email in the next few weeks with email approval from the Board by Nov. 15 and release by Thanksgiving. Sharon seconded the motion. Discussion was held about where it should be released (i.e., Forum, Post, and Norwood). Discussion was also held about what kind of edits might be needed and those included adding landowner approval/prompting, providing the website address, providing some discussion of the qualifications of the board members (e.g., historical groups, architect, archaeologists, etc.).
	Montrose County Historical Society Meeting - December 2nd, 2015 Update: The Board discussed the December meeting, Zilla May reiterated what typically happened and the group reiterated some discussion from the previous minutes. Jane and Sharon reiterated that they would represent the Rimrockers at the meeting for the presentation of MCLAB's progress. No new motion was made

	since all discussion revolved around discussion held at the August 7, 2015 meeting.
New Business	<p>Landmark Consideration – Vestal House:</p> <ul style="list-style-type: none"> - The application was reviewed and discussed. Questions brought to the Board’s attention included the process of approval - and all were in agreement that the process included 1) submittal and approval by the applicant to MCLAB, 2) that MCLAB would submit approved applications to the County Commissioners, 3) that the County Commissioners would seek approval of the application at a public meeting. - Regarding the Vestal House application, the largest concerns were that the Board is hoping to elicit stories about the historic places of Montrose County and that the initial application for the Vestal House did not present sufficient history to place the house in its historical context (e.g., the application did not provide a clear chronology of historical ownership of the house). Jane and Sharon presented the applicant’s concerns that the form provided unclear direction about what kind of details were being requested. None of the present Board members had concerns about the eventual placement of the Vestal House as a Montrose County Landmark and the Board reiterated that they could assist applicants in finalizing the form if sufficient history was provided, either written or verbal. Edits were returned to the applicant via Sharon and Jane and the application process was tabled until such edits were made.
Action Items	Review Action Items: All items remain works in progress.
	Next meeting date: Next meeting was set for Nov. 6th between 2–4 pm in the Centennial Room. Zilla May said she would check on the availability of the room and let everyone know if it <i>was not</i> available.
	Meeting was adjourned at: Matt motioned to end the meeting. Jane seconded the motion. There was no discussion and the motion was unanimously approved at 3:58 pm.

Minutes from Previous Meeting

See minutes at:

https://docs.google.com/document/d/1k1aSHCZgnTw8jFgq2P-XSoQFhCJrqOHP_RVl8km-Cao/edit?usp=sharing

Open Action Items

** Update for every meeting. will be reviewed on the next meeting. items that will not be closed will be copied to the next minutes document.*

Action Item	Owner	Deadline	Status
Contact the County about listing a section on the website.	VT	ASAP	in progress
Press Release for online application	Board	10-15-2015	in progress
Scavenger hunt plan prep and presentation to the board	ML/JT	ASAP	in progress