

Montrose County Historic Landmark Advisory Board
 Minutes of Meeting
 Elks Civic Building 107 S. Cascade, Montrose, CO
 (Cascade Meeting Room)
 2:00pm to 4:00pm
 2-27-2015

Meeting Date	02-27-2015
	Meeting called to order: 2:00 PM
In Attendance:	Board Members: Virgil Turner, Zilla May Brown, Sharon Johannsen (via phone), Steve Baker, Matt Landt Guests: Jane Thompson (via phone)

Agenda

	<p>Welcome and Introductions New board member Matt Landt was welcomed to the board.</p>
Approval of Minutes:	<p>Minutes of the Board Meeting held on January 20, 2015 were considered for approval. A motion to approve as submitted was made by Steve and second to the motion was made by Matt. The motion was approved unanimously.</p>
Old Business:	<p>Review of Draft Operational Guidelines The Board completed the review of the Operational Guidelines. Upon completing a line by line review a motion was made to approve the revisions by Steve and seconded by Virgil. The motion was approved unanimously.</p>
	<p>Board Member Recruitment Zilla May reported she emailed all attendees of organizational meetings and no received were received. The emails included representatives with the organizations (Museum of the Mountain West and Ute Indian Museum) which have are listed in the bylaws for preferred representation and are not currently members.</p>
	<p>Review/Approve Draft MCHLB Application for Local Historic Registry Designation Discussion was held regarding the review process and the intent to create a fillable portable document format (pdf) file to be used for the application. All members were encouraged to complete a review of the application and come to the next meeting with recommended changes. Virgil will incorporate revisions to the Operational Guidelines into the application form.</p>
	<p>Public Relations Efforts Discussion on this item is postponed to a future meeting.</p>
New Business	<p>PRELIMINARY LISTING OF SITES THAT MAY (LIKELY) BE ELIGIBLE FOR LISTING AS MONTROSE COUNTY HISTORIC LANDMARKS Steve presented a listing of potential sites which could be considered for listing.</p>

	Discussion was held, but no action was taken on the listing.
Action Items Completed	Reviewed Action Items and added new items to be completed by board members See listing below.
	Next meeting date, time and location: Mar.. 17, 2015 2-4 PM Centennial Meeting Room, 433 S. 1st St., Montrose, CO
	Meeting was adjourned at: 4:12 PM

Completed Action Items	Owner	Deadline	Status
Add Jane Thompson (jane@nntcwireless.com) to email list	VT	1-26-2015	Done
Load documents from Dallas's hard drive to Google Docs	VT	1-26-2015	Done
Obtain BOCC resolution adopting the Bylaws and determine board appointment terms Zilla May Brown 2015 Virgil Turner 2016 Sharon Johannson 2015 Steve Baker 2017 Matt Landt 2018 Dallas Holmes (Resigned) Expires 2016	ZMB	2-26-2015	Done
Recruitment of new board members; contact email list from earlier meetings and ask if interested in becoming a board member.	ZMB	2-26-2015	Done