

## RIGHT OF WAY (ROW) USE PERMIT APPLICATION PROCEDURES

Individual permits are required for each activity or occurrence within the County right-of-way. For underground utilities, an individual permit is required for each road crossing. Parallel installations require a permit for each management segment of roadway. Segment maps are available in the Engineering office or on the County website at [www.montrosecounty.net](http://www.montrosecounty.net).

**Complete** the Permittee portion of the permit and submit to Montrose County for approval along with the following as applicable:

- **Attach** at least one copy of plans or detailed sketch of work to be done and a vicinity map indicating work area location.
- **Attach** a check for:

<b>Disturbed area of installations 0' to 150'</b>	\$160.00 plus weed fee
<b>Disturbed area of installations over 150'</b>	\$160.00 + \$0.25 per foot over 150' plus weed fee
<b>Weed fee 0' to 500'</b>	\$25.00
<b>Weed fee over 500'</b>	\$25.00 + \$0.25 per foot over 500'

- **Attach** a copy of Certificate of Liability Insurance showing Montrose County as an additional insured party.
- Permittee shall procure and maintain general public, auto liability and damage insurance covering the operation under the permit in the amounts specified in CRS 24-10-114. Like coverage shall be furnished by or on behalf of any subcontractors.
- **Attach** Traffic Control Plan
- **Attach** Traffic Control Plan for Road Closures. (Request detailed instructions if applicable.)
- Existing **Utility Locates** shall be completed and visible for field inspection **PRIOR** to issuing the Permit. (If required by the County Engineer, existing utility locates shall be submitted in the form of a professional As-Built Drawing showing the proposed new utility alignment **PRIOR** to issuing the Permit.)

### **Do not start work without an approved Permit On Site!**

Please feel free to call our office at 970-249-6688 with any questions.