

**MONTROSE MEMORIAL HOSPITAL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
FEBRUARY 4, 2019**

The regular meeting of the Board of Trustees of Montrose Memorial Hospital was held **Monday, February 4, 2019**, at 2:00 p.m. in the Montrose County Board Room, located at 161 S. Townsend Ave, Montrose, CO, 81401.

Call to Order: The regular meeting was called to order at 2:00 p.m. by President Mark Rackay.

Roll call:

Mark Rackay, President	- Present
Joe Saunders, Vice President	- Present
Phil Booker, Secretary/Treasurer	- Present
Sheena Yehling, Trustee	- Present (via phone)

Quorum present.

Also present: County Commissioner Keith Caddy
County Commissioner Sue Hanson
County Attorney Carolyn Clawson
Daniel Lambert
Allison Mason, Assistant Secretary

Pledge of Allegiance

1.0 Public Comments: None.

2.0 Commissioners Comments: County Commissioner Sue Hansen thanked the board members for their contributions to the committee meetings they had been attending. She then introduced Daniel Lambert, an applicant for the Board of Trustees. Hansen said the Board of County Commissioners had two more applicants to interview and planned to provide the trustees with a full board by the March meeting.

3.0 MMHI Board of Directors Report: Trustee Phil Booker reported on MMH's financial status in November and December. In November, volume was considerably lower than usual, which lowered income by about \$1 million, while expenses stayed the same. Total operating revenues were around \$8 million (this is usually closer to \$9 million), while operating expenses were a little over \$9.1 million, meaning a loss of \$800,000. December's financials were readjusted according to projected Medicare payments and DISH payments (DISH means disproportionate share of hospital payments from Medicare and Medicaid to rural hospitals). DISH payments were about \$400,000 less than expected; however, this is subject to change month to month. Total operating revenues in December were \$8,800,000. Year-to-date, total operating revenues were \$11.5 million. Booker said these figures were what would be seen on this year's audit report. President Mark Rackay stated that these figures were similar to those of 2018. Booker went on to say total operating expenses were \$8.3 million. For the year, total operating expenses in December were \$108.8 million. Investment income for December was \$396,000. Related entities income (from San Juan Cancer Center, the surgical center, and the helicopter) helped push profits to \$971,000. For the year, profits were \$4.5 million, which is considerably better than last year. Cash assets at the end of December were \$9,900,000 and long-term cash investments (able to be liquidated within 48 hours) were \$27.5 million, bringing total assets to about \$35 million. MMH's cash on hand was 132 days; the target was 106.

President Mark Rackay stated that the new schedule for the Building and Planning committee for MMHI is the fourth Wednesday of each month at 4 p.m. Due to communication issues, Rackay and Vice President Joe Saunders did not receive notice of the previous meetings, so they planned to meet with CEO James Kiser, Board of Directors chair Ron Courtney and board member Kjersten Davis to bring themselves up do date. Secretary/Treasurer Phil Booker said the committee was working on expanding surgery and several other projects. The main purpose of the committee is to determine which projects at MMH are priority and how much those projects would cost.

4.0 Consent Agenda:

Approval of Meeting Minutes (4.01) - Minutes presented: *January 8, 2019*

Secretary/Treasurer Joe Saunders moved to approve the agenda and accept the minutes as presented. Trustee Phil Booker seconded. All in favor; none opposed. **Motion carried.**

5.0 Compliance Report(s):

(5.01) Hospital inspections – Trustee Sheena Yehling and Vice President Joe Saunders toured the boiler room on January 30. She said the hospital has been updating the pipes and monitors. There are several small boiler rooms, each servicing a part of the hospital. During the visit, maintenance was there working on bringing the room up to standard in preparation for upcoming additions.

On January 23, Vice President Joe Saunders and Secretary/Treasurer Phil Booker visited the downstairs storage area. MMH plans to move a lot of materials from the 4th floor into the downstairs storage to prepare for expansion. Booker said the firewalls and the air handler were complete. President Mark Rackay asked if the firewalls were high enough to meet standard, since he had been told that there was a large gap between the firewalls and the ceiling. Booker answered that the firewalls were complete, and that he had seen the time-stamps on them.

6.0 New Items:

(6.03) Authorize \$1 raise for secretary – President Mark Rackay commented on item 6.03 first because no action was necessary. The board had previously voted to approve Assistant Secretary Allison Mason to complete the Professional Administrative Certification of Excellence, to reimburse her for the cost, and authorize a \$1 raise.

(6.02) Update signature card for banking - Vice President Joe Saunders made a motion to add Secretary/Treasurer Phil Booker to the signature card for the board’s checking account at Community Banks of Colorado and to remove former trustee Tony Lobato. Trustee Sheena Yehling seconded the motion. All in favor; none opposed. **Motion carried.**


(6.01) Trustees to present hospital inspection reports to BOCC – Vice President Joe Saunders made a motion that one trustee give a bi-monthly report to the BOCC covering hospital inspections, on a date that coordinates with the commissioners, and that the first report be made by President Mark Rackay at the BOCC work session at 10 a.m. on March 21st, 2019. Secretary/Treasurer Phil Booker seconded the motion. All in favor; none opposed. **Motion carried.**

7.0 Old Items: None.

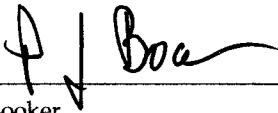
8.0 Financial Report: Secretary/Treasurer Phil Booker presented the report as follows: January’s beginning balance was \$131,771.31. Expenditures in January included payroll, payroll taxes, and Montrose County rent of \$147.49, bringing total expenditures to \$689.76. Income was \$5,000 from HOLA rent for February, \$246.57 returned from the Hale/Westfall holding account [the account closed during January], and a \$61 credit from Pinnacol (workers compensation). Total additions were \$5,307.57. Available funding January 31 was \$136,389.12. After proposed expenditures for February totaling \$1,181.95 including payroll, Montrose County rent, and office expenditures, the estimated balance was

\$135,207.17. Vice President Joe Saunders moved to approve the financial report and pay the bills; Trustee Sheena Yehling seconded. All in favor; none opposed. **Motion carried.**

9.0 Adjournment: Secretary/Treasurer Phil Booker moved to adjourn the meeting. Vice President Joe Saunders seconded. **Motion carried.** Meeting adjourned at 2:26 p.m.



Mark Rackay
President



Phil Booker
Secretary/Treasurer

